

**(1) - PREVAILING WAGE REQUEST FORM
FOR
PROSPECTIVE EMPLOYEES IN H-1B STATUS**

Instructions. The information on this form is used to obtain a prevailing wage from outside legal counsel. Please fill out completely and return to OISS, IC 125.

Name of prospective employee | _____

Job Title | _____

Brief description of job duties (taken from SP-2 and/or ad) | _____

Minimum educational level required for position | _____

Required field of study | _____ **Minimum # Years Experience** | _____

Any other special requirements (training, experience) required for the position | _____

This position is | Full Time | Part Time | % FTE _____

Salary offered is | \$ _____ | per 9 months | per 12 months

Period of H-1B Employment | From: _____ To: _____ (Max is 3 years/petition)

List all locations where the H-1B employee will work | _____

Complete the Actual Wage Worksheet and indicate the salary range for all similar positions currently filled in employing department. The salary range indicated below is the "actual wage" for the purposes of completing the Labor Condition Application (LCA).

Salary range from Actual Wage Worksheet | _____

Name and title of immediate supervisor | _____

Number of employees H-1B will supervise | _____

Name and title of person completing this form | _____

Telephone | _____ **E-mail** | _____

Signature | _____ **Date** | _____